

## **Arts Leisure & Culture Select Committee**

A meeting of Arts Leisure & Culture Select Committee was held on Wednesday, 18th November, 2009.

**Present:** Cllr Andrew Sherris(Chair), Cllr Hilary Aggio, Cllr Dick Cains, Cllr Alan Lewis, Cllr Mick Womphrey

**Officers:** Gavin Morigan, Tony Montague(RES), Russell Smith(DNS), Graham Birtle, Sarah Whaley(LD)

**Also in attendance:** John Stockill(Unison)

**Apologies:** Cllr Ken Dixon, Cllr Kath Nelson, Cllr Jean O'Donnell, Cllr Sylvia Walmsley

**ALC  
29/09**      **Evacuation Procedure**

The Evacuation procedure was noted.

**ALC  
30/09**      **Declarations of Interest**

There were no declarations of interest.

**ALC  
31/09**      **Minutes of the meeting held on the 15th July 2009, 29th July 2009 and 9th September 2009.**

Consideration was given to the above mentioned minutes to be signed as a correct record.

Concluded that the minutes of the meetings held on 15th July 2009, 29th July 2009 and 9th September 2009 were signed as a correct record.

**ALC  
32/09**      **Draft Minutes of the meeting held on 7th October 2009 to consider for approval**

Consideration was given to the minutes of the meeting held on the 7th October 2009.

Concluded that the minutes of the meeting held on the 7th October 2009 be agreed as a true record.

**ALC  
33/09**      **Efficiency, Improvement and Transformation (EIT) Review of Property and Facilities Management**

Members were asked to consider, comment and challenge the information provided by the officer project team which were undertaking the review of Property and Facilities Management.

The Consultancy Practice Manager presented the committee with the interim options report for the review of Property and Facilities Management and highlighted the following areas:

- 1) The current service
- 2) Asset Categories

- 3) Hard & Soft Facilities Management
- 4) Asset Management
- 5) Customers
- 6) Aims and objectives
- 7) Financial and Resource Considerations

Members were informed that the two areas of the authority which controlled the largest proportion of buildings were Children Education and Social Care(CESC), and Land and Property. The Consultancy Practice Manager had had discussions with the Responsible Officers which had highlighted the following issues:

- 1) The number of differing procedures being used to carry out similar functions within one building and by many personnel.
- 2) The possibility of risks to the authority posed by inconsistencies in current procedures and the need for legislation to be followed correctly.
- 3) Number of cleaning contracts.
- 4) Staffing issues.
- 5) Underused buildings and rationalisation of buildings.

The Committee also discussed how schools maintain their properties and facilities and how this differed from the authority.

Members considered the following EIT options

Option 1) Internal restructure.

Option 2) Running the service in conjunction with another/multiple neighbouring authorities.

Option 3) Outsource the service to an outside provider.

The Committee agreed that option 1 and 2 should be investigated further, it was also stated that whatever was finally agreed would need to run alongside the Local Education Partnership in relation to the Property and Facilities Management of Schools.

Work Programme.

The Scrutiny Officer confirmed with the Committee that the next Arts Leisure and Culture meeting would be a site visit on 6th January 2010 for the EIT review of Adult Operations and it was agreed that Members who attend the health Select Committee would also be invited.

CONCLUDED that the views of the Committee be taken into account in the submission of options to Cabinet on 17th December 2010.